

Underwood Email



Dear Parents,

Finally, an email I have been waiting to send for quite some time. Covid-19 has truly disrupted everybody's lives in so many ways, I hope you are all safe and well and have found some joy during this difficult time. Please bear with this long email, there is a lot to take in but I do need each family member to read ALL information and attachments.

I look forward to welcoming you all back on **Saturday 12th September**. To enable us to return to classes I have had to make a handful of changes and implement some Covid-19 rules. To comply with our halls these rules **MUST** be followed at all times. Any queries or concerns can be addressed with myself over phone or email.

Firstly, to allow classes to take place at a safe social distance and to make the most of the timetable Saturday classes will be at **Selston Parish Hall** for the foreseeable future. Unfortunately, due to the size of Underwood, classes would have been a maximum of 5 children and this is not cost effective or fun!

Selston Parish Hall - Parish Hall, Mansfield Rd, Selston, Nottingham NG16 6EE

I have had to amend the timetable to allow swap over time/cleaning time and to make classes smaller to allow social distancing. Please see the timetable attached with a list of children for each class. Due to the new hall and the need for social distancing there will be an increase of 50p for the first class taken and 25p to all other classes.

Rules in place

The following rules have been put in place by me and the Parish Hall so please read these carefully:

- NO entry if you are unwell or showing symptoms of Covid-19. All symptoms and what to do can be found on the NHS website - <https://www.nhs.uk/conditions/coronavirus-covid-19/>
- The children will be allowed to enter from the front of the building with only ONE adult. They will then pass through reception and into the hall. Only ONE family in the reception at any one time. Please queue outside and wait before entering. No adults beyond reception.
- Face masks to be worn by the adult entering reception. Children do not need to wear a face mask.
- We would prefer payments to be made electronically, weekly or monthly via bank transfer. If you wish to pay cash please provide the correct money in a sealed envelope as NO change or exchange will be given.

Vanessa Jay's School of Dance
Sort code - 77-22-09
Ac No - 63310368

- No big bags or coats allowed, coats can be worn until in the reception and then must be taken by the adult. Children taking part in more than one class may bring their shoes in a small bag. No extra items except a water bottle.
- No changing facilities, please arrive dressed ready for dancing. Children taking part in more than one lesson are encouraged to wear their ballet outfit where possible. In the winter months leggings can be slipped on over the top for tap and street. VJSD uniforms are still to be worn, I would like to encourage pictures during this time.
- Please ask children if they need the toilet before they enter the class, ONE child/family in the toilet at one time.
- At the end of each class the children leaving will exit via a designated fire exit which will be shown to you on the first week back. I will call out a child at a time as I see the parents in view.

VJSD Risk Assessment

My main priority is keeping your children safe and I can ensure you that VJSD has put in place all the necessary procedures. I have also attached our Risk Assessment, this can also be found online. Here is a quick list of how we are keeping your children safe.

- Hand sanitisers will be provided in reception and in the halls
- Masks/visor to be worn by all staff when close to children i.e shoelace tying. If you have the opportunity please elasticate tap shoes and provide velcro/slip on trainers
- Ventilated rooms, windows will be open and doors where possible
- Regular cleaning will be in place in between each class/bubble
- I will be in my own teaching box, as will a helper and each child will be given their own 2m box too
- Smaller class sizes with different activities, dance equipment will be sanitised before use
- One in one out system via front and back with a 15 minute gap between arriving and leaving before the next session

VJSD is all about having fun and I really would like this to continue during this difficult time. Therefore, I ask that we all follow these rules as best we can. Hand washing is still the best advice given so please make use of the santiser/sinks provided. I repeat, please do not attend if you or your child is unwell or have symptoms of Covid-19. VJSD track and trace will be in place for each class using our registration forms. It is important that we are contacted if anybody has a positive test so that we can inform the relative bubble.

Disclaimer

If you are returning to VJSD firstly thank you. I hope that you find all the above calming and gives you peace of mind come September. When returning to VJSD even though all the above rules are in place, you are bringing your child at your own risk, taking part in classes and signing the register on the first week will act as our disclaimer for Covid-19.

If you are not returning, I understand that this is a difficult time and you are welcome back in the future. I would appreciate a message or call to let me know if you are not returning as I now have a waiting list in place for each class due to the number of children allowed.

I know all the above may seem daunting but once we are back and the first week is out of the way I am sure it will all fall into place, even if it feels somewhat unnatural at the moment. As and when the Government guidelines change so will our risk assessment and rules. Any information will be sent via email and Facebook posts.

I look forward to the term ahead, I cannot wait to see everybody and hopefully I will be able to bring Freya along in the near future. For now, stay safe and well.

Many thanks